

# BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

## Meeting Minutes

June 8, 2023

Chair Jay Rosenberg called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Tim Carey (remote, joined meeting in person at 5:05), Andrea Chymiy, Scott Isenman and Fritz von Ibsch; Fire Chief Jared Moravec; and Finance Manager Ed Kaufman.

### AGENDA ADDITIONS & DELETIONS

None

### PUBLIC COMMENT

None

### FIRE CHIEF'S REPORT

- **Seasonal Wildfire Outlook:** Chief Moravec provided an overview of the seasonal wildfire outlook for the Puget Sound area using data provided by the Northwest Interagency Coordination Center. The general outlook is for drier and warmer than normal conditions.
- **Finance Update:** Finance Manager Kaufman informed the Board that the Department's annual financial report had been filed with the State Auditor's office. Also, a report to Medicare regarding ground ambulance transport data for BIFD had been completed and filed. Hilary Hall was acknowledged for completing these reports.
- **Starlink Internet Backup:** Chief Moravec informed the Board that hardware for the Starlink satellite system had been purchased and is operational. This system will serve as a redundancy for the Department's internet connection in times of emergency due to loss of fiber optic internet connection.
- **KCFCA Summer Picnic:** Chief Moravec reminded the Board of the upcoming Kitsap County Fire Commissioners annual picnic to be held at 5:00 PM, July 15<sup>th</sup> in Poulsbo.

### ***Emerging Issues:***

- **Energy Transitions Initiative Partnership Project (ETIPP) Update:** Chief Moravec briefed the Board on ETIPP and COBI's desire to utilize 100% renewable energy by 2040. Chief Moravec will continue to represent BIFD in these efforts and will report any developments back to the Board as warranted.
- **Apparatus Delivery Update:** Chief Moravec noted the elongated delivery time for new apparatus including 500+ days for a new medic unit and 2-3 years for a new engine. Staff will be reevaluating the vehicle replacement schedule and will present findings at a future Board meeting.
- **BIFD Annual Awards Ceremony:** Chief Moravec asked the Commissioners to "save the date" of February 17, 2024 for the Department's annual Awards Banquet.

## GOOD OF THE ORDER

None

## CONSENT AGENDA

(Voucher numbers 34977 through 35009 totaling \$58,346.68, electronic payments for 5/30/23 through 5/31/23 totaling \$693,666.94, May payroll totaling \$723,704.61, Meeting Minutes 5/25/23) Commissioner von Ibsch moved to approve the Consent Agenda as presented. Commissioner Carey seconded the motion and the motion passed unanimously.

## BUSINESS AGENDA

### 1. BIFD/NKFR Shared Facilities Maintenance ILA

Chief Moravec request approval of a revised shared maintenance ILA with NKFR. This ILA states the terms for the shared use of a facilities technician between the Departments. BIFD will cover the costs associated with a 0.5 FTE facilities technician for 2023. This ILA will be reviewed for an extension during Q4, 2023. Commissioner von Ibsch moved to approve the Shared Facilities Maintenance ILA as presented. Commissioner Chymiy seconded the motion and the motion passed unanimously.

### 2. BIFD/NKFR Shared Paramedic Staffing ILA

Chief Moravec presented an interlocal agreement with NKFR for shared paramedic staffing. This ILA would formalize the current arrangement between BIFD and NKFR for paramedic staffing if required by BIFD. No action was taken on this item at this time. NKFR has asked for additional time to review prior to approval. This item was tabled for consideration at a future meeting.

### 3. KSORT ILA Update

Chief Moravec requested approval of an ILA that provides the framework for the Kitsap Special Operations and Rescue Team (KSORT). This is an update to an ILA that has been place since 2011. The update provides administrative updates as well as further clarification on some program management areas. Commissioner von Ibsch requested further clarification on paragraph #4, Admittance of New Member Agencies and the last sentence of paragraph #7. Chief Moravec explained the Chiefs' understanding and intent of both of those paragraphs. Commissioner Isenman moved to approve the KSORT ILA as presented. Commissioner Chymiy seconded the motion and the motion passed 3-2 with Commissioners von Ibsch and Carey voting against.

## EXECUTIVE SESSION

At 5:45 PM Chair Rosenberg called for an executive session to last for 20 minutes. The session was called for collective bargaining planning per RCW 42.30.140(4)(b).

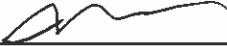
At 6:05 PM Chair Rosenberg extended the executive session 15 minutes.

At 6:20 PM Chair Rosenberg extended the executive session 5 minutes.

ADJOURNMENT

The meeting was adjourned at 6:20 PM.

Submitted by:



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Jared Moravec, Board Secretary

Approved

June 22, 2023